

*GRAND RIVER PREPARATORY HIGH SCHOOL
Board Meeting Minutes
Thursday, May 21st, 2020 at 4:00 p.m.*

c. Monthly Financials

The Board reviewed the monthly financials through March 31, 2020.

5. COMMENTS BY AUTHORIZER

Ms. Edwards-Cannon shared about a recent virtual meeting with GVSU's President and reiterated the President's support for the Charter Schools Office.

6. ANNUAL ORGANIZATIONAL MEETING

a. Approval of the Annual Organizational Items Resolution

b. A motion was made by Dr. Hebert and supported by Ms. Zehr to approve the Annual Organizational Items Resolution with the following designations:

- Board Officers comprised of Mr. DeVries as President, Mr. Booy as Vice President, Dr. Hebert as Treasurer, and Ms. Zehr as Secretary;
- The Board Treasurer as the School's Chief Administrative Officer (CAO) and the Controller of PrepNet as the agent of the CAO to assist the CAO with the performance of the CAO's duties under the Budgeting and Accounting Act;
- Dr. Hebert and Ms. Fernando as members of the Discipline Appeal Committee for the 2020-21 school year;
- The Board Representative as the school's Freedom of Information Act Officer;
- Candace Sorensen, CS3 Law PLC, as Board Legal Counsel;
- Jason Pater as AHERA Contact; and
- The Principal as Title VI, Title IX, and Section 504 Coordinator

The motion was approved unanimously by roll call vote.

7. BUDGET HEARING

A motion was made by Dr. Hebert and supported by Ms. Zehr to suspend the Regular Meeting to conduct the Budget Hearing. The motion was approved unanimously by roll call vote and the Budget Hearing was convened at 4:49 p.m.

a. 2020-21 Preliminary Budget Discussion

Ms. Kaleefey presented the preliminary 2020-21 preliminary budget, including the per-pupil funding reductions recommended by the Authorizer and MAPSA. She state that more information would be made available after the May revenue conference of the state legislature and Governor's office. The opening plan for the fall will depend on state and authorizer guidance, including a possible hybrid model with less students in the building per day with synchronous online learning. She stated expenses are being tightening up where possible, including not back-filling vacated positions if appropriate. Ms. Kaleefey answered questions from the Board.

b. Public Comment on 2020-21 Preliminary Budget

No public comments were given on the 2020-21 preliminary budget.

A motion was made by Ms. Zehr and supported by Dr. Hebert to adjourn the Budget Hearing and resume the Regular Board Meeting. The motion was approved unanimously by roll call vote, and the Budget Hearing was adjourned at 5:00 p.m.

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8. DISCUSSION ITEMS

c. 2019-20 Final Amended Budget

Ms. Kaleefey presented the 2019-20 final amended budget, noting a likely per-pupil funding cut for June, July, and August state aid payments and requirement to ensure final expenses do not exceed ten percent of the object code line item to conform to the Uniform Budget Accounting Act. In response to a question, she stated that PrepNet is in a position to cover anticipated revenue losses this school year and next. She clarified another question from the Board about the budgeted increase in Direct Instruction in anticipation of remaining self-insured medical claims and increased tuition costs for the Early College Program. Ms. Kaleefey answered questions from the Board.

d. FY2020 Audit Engagement Letter and Audit Planning

The Board reviewed the FY2020 Audit Engagement Letter and Audit Planning document from BDO.

9. ACTION ITEMS

a. Approval of the April 16, 2020 Special Board Meeting Minutes

A motion was made by Dr. Hebert and supported by Ms. Zehr to approve the April 16, 2020 Special Board Meeting Minutes as presented. The motion was approved unanimously by roll call vote.

A motion was made by Ms. Zehr and supported by Dr. Hebert to:

- Approve the 2019-20 Michigan General Appropriations Act (2019-20 Amended Budget) as presented; and
- Approve the 2020-21 Michigan General Appropriations Act (2020-21 Preliminary Budget) as presented;

The motion was approved unanimously.

A motion was made by Dr. Hebert and supported by Ms. Zehr to approve the Board President to Sign the Audit Engagement Letter. The motion was approved unanimously.

10. PUBLIC COMMENT

There were no public comments given.

11. BOARD COMMENTS

There were no Board comments.

12. ADJOURNMENT

The meeting was adjourned at 5:10 p.m.

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Certification

The undersigned duly qualified and acting Secretary of the Board of Directors of the Academy, hereby certifies that the foregoing is a true and complete copy of the Minutes adopted by the Board at a regular meeting held on the date noted above, and certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

OFFICER OF THE BOARD

SIGNATURE

Patti M. Gehr