

*Taylor Preparatory High School
Board Meeting Minutes
Wednesday, May 1, 2019 at 9:00 am*

Meeting held at:

Taylor Preparatory High School
9540 Telegraph Rd
Taylor, MI 48180

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Tonishia Holloway – Vice President		X
John Losen – President	X	
Nicole Crockett – Secretary-Treasurer	X	
John Perfetti – Director	X	

Non-Board Members Attending:

- 1) Melissa Stevens – Corporate Accountant, PrepNet
- 2) Sean McAnally – Board Representative, PrepNet
- 3) Dave Angerer – Director of Educational Services, PrepNet
- 4) Ann VanderLaan – Associate of Board Legal Counsel, Clark Hill PLC
- 5) Kurtis Dollison – Instructional Coach
- 6) Erica Sharp – Principal
- 7) Geoffrey Kopp – Teacher
- 8) Trevor Marshall – Student

1. CALL TO ORDER

Mr. Losen called the meeting to order at 9:44 a.m. The start of the meeting was delayed due to road flooding near the school.

2. ROLL CALL AND APPROVAL OF THE AGENDA

A motion was made by Ms. Crockett and supported by Mr. Perfetti to approve the agenda as revised: Item 4 (Management Reports) moved to after Item 8 (Action Items).

3. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

4. COMMENTS BY AUTHORIZER

There were no comments by the Authorizer.

5. ANNUAL ORGANIZATIONAL MEETING

The Board discussed the annual organizational designations. A motion was made by Ms. Crockett and supported by Mr. Perfetti to approve the Annual Organizational Items Resolution with the following designations:

- Board Officers comprised of Mr. Losen as President, Ms. Holloway as Vice President, Mr. Perfetti as Treasurer, and Ms. Crockett as Secretary;
- The Treasurer as the school's Chief Administrative Officer (CAO);
- Mr. Losen and Mr. Perfetti as the Discipline Appeal Committee;
- The PrepNet Board Representative as the school's FOIA Officer;
- Joseph Urban of Clark Hill PLC as Board Legal Counsel;
- Jason Pater as the school's AHERA Contact; and
- The Principal as the school's Title VI, Title IX, and Section 504 Coordinator

The motion was approved unanimously.

6. BUDGET HEARING

a. CAO Open the Budget Hearing

A motion was made by Mr. Perfetti and supported by Ms. Crockett to suspend the regular meeting and open the budget hearing. The motion was approved unanimously. The budget hearing opened at 9:51 a.m.

b. 2019-20 Preliminary Budget Discussion

The Board reviewed the 2019-20 Preliminary Budget. Ms. Stevens provided clarifying details..

c. Public Comment on 2019-20 Preliminary Budget

There was no public comment on the 2019-20 Preliminary Budget.

d. Close the Budget Hearing

The budget hearing was adjourned at 9:59 a.m. and the regular meeting resumed.

7. DISCUSSION ITEMS

a. 2018-19 Final Amended Budget

The Board reviewed the 2018-19 Final Amended Budget. Ms. Stevens provided clarifying details.

b. 2019-20 Parent and Student Handbook

The Board reviewed the proposed 2019-20 Parent and Student Handbook. Ms. VanderLaan noted updates to the draft version per her review.

c. Amendment to the Lease Agreement

The Board reviewed and discussed the proposed amendment to the Lease Agreement. Mr. Angerer and Mr. McNally answered questions about facility operations and the lease terms.

d. Revision to the 2019-20 School Calendar

Mr. McAnally explained the need for a slight revision to the 2019-20 School Calendar to align the April 2020 professional development half-day to the other PrepNet-partner schools.

e. Board Vacancy

Mr. Losen noted that a candidate has been identified and has toured the school and met with Mr. Losen. The candidate was unable to attend today's meeting, but intends to meet the full Board at the next meeting.

8. ACTION ITEMS

A motion was made by Ms. Crockett and supported by Mr. Perfetti to:

- Approve the March 6, 2019 Regular Board Meeting Minutes as presented;
- Approve the April 15, 2019 Special Board Meeting Minutes as presented;
- Approve the 2019-20 Parent and Student Handbook contingent on final review by Board Legal Counsel;
- Approve the 2018-19 Michigan General Appropriations Act (2018-19 Amended Budget) as presented;
- Approve the 2019-20 Michigan General Appropriations Act (2019-20 Preliminary Budget) as presented;
- Approve the Third Amendment to the Lease Agreement as presented;
- Table the Nomination of Board Candidate for Appointment;
- Approve the Board President to sign the Audit Engagement Letter; and
- Approve the Revision to the 2019-20 School Calendar

The motion was approved unanimously.

Mr. Perfetti left the meeting due to the late start and a prior commitment after the meeting. The meeting continued (without a quorum) for informational purposes.

9. MANAGEMENT REPORTS

a. School Leadership Report

Mr. Dollison delivered the School Leadership Report.

Mr. Kopp and Trevor Marshall spoke about the recent *Hamilton* outing and Trevor's acceptance to Yale.

Mr. McAnally presented the 2017-18 Accountability Index Report and answered clarifying questions.

Mr. McAnally distributed a memo summarizing the 2019 *U.S. News & World Report* Best High Schools rankings, showing Taylor Prep's rank among Michigan charters and among local district and charter options.

Ms. Sharp provided a School Improvement Plan process update.

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b. Board Fund Report

The Board reviewed the latest Board Funds Report. Ms. Sharp noted the Field Trips line covered the transportation to *Hamilton*.

c. Monthly Financials & Invoices

The Board reviewed the monthly financials and invoices for January, February, and March. Ms. Stevens provided clarifying details.

10. PUBLIC COMMENT

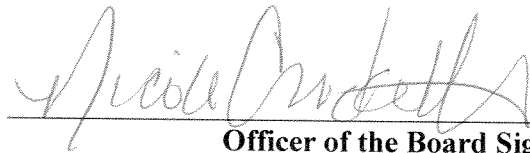
There was no public comment.

11. BOARD COMMENTS

There were no Board comments.

12. ADJOURNMENT

The meeting was adjourned at 10:47 a.m.



Officer of the Board Signature