

*Canton Preparatory High School  
Board Meeting Minutes  
Wednesday, May 1, 2019 at 6:00 pm*

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Meeting held at:

Canton Preparatory High School  
46610 Cherry Hill Road  
Canton, MI 48188

BOARD OF DIRECTORS:

PRESENT

UNABLE TO ATTEND

Ted Lang – President		X
Laura Mortier – Vice President	X	
Mary Jo Boruta – Treasurer	X	
Kwesi Betserai – Secretary		X
Carrie Fanin - Director	X	

Non-Board Members Attending:

- 1) Dave Angerer – Director of Educational Services, PrepNet
- 2) Rajeshri Bhatia – School Consultant, GVSU
- 3) Sean McAnally – Board Representative, PrepNet
- 4) Jennifer Schmotzer – Academic Specialist, Canton Prep
- 5) Melissa Stevens – Corporate Accountant, PrepNet
- 6) Ann VanderLaan – Associate of Board Legal Counsel, Clark Hill PLC

1. CALL TO ORDER

Ms. Mortier called the meeting to order at 6:06 p.m.

2. ROLL CALL AND APPROVAL OF AGENDA

Roll call was taken.

A motion was made by Ms. Boruta and supported by Ms. Fanin to approve the agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENT

There were no public comments.

4. MANAGEMENT REPORTS

Ms. Roberts recapped recent highlights including Diversity Night and a recent “listening tour” visit by the MDE Director of the Office of School Supports. She also provided an enrollment report.

Ms. Roberts and Ms. Schmotzer provide a SIP progress update, answering questions from the Board about math and reading growth targets.

The Board reviewed the 2017-18 Accountability Index Report and Mr. McAnally answered clarifying questions.

The Board reviewed the Boards Funds Report; Ms. Roberts gave clarifying details.

The Board reviewed the monthly financials and invoices for January, February, and March; Mr. McAnally and Ms. Stevens provided clarifying details.

5. COMMENTS BY AUTHORIZER

Ms. Bhatia encouraged the School Leadership Team to include GVSU on major announcements and events so GVSU can help promote them on social media.

She noted the next meeting will feature Board Training, as previously decided. She also noted upcoming charter amendments based on changes to state law, and requested Board adoption before October 1.

6. ANNUAL ORGANIZATIONAL MEETING

Ms. VanderLaan introduced herself and spoke about Clark Hill PLC's service to the school.

The Board reviewed and discussed the Annual Organizational Items Resolution. A motion was made by Ms. Boruta and supported by Ms. Fanin to approve the Annual Organizational Items Resolution with the following appointments and designations:

- Board Officers comprised of Ted Lang as President; Laura Mortier as Vice President; Mary Jo Boruta as Treasurer; and Kwesi Betsera as Secretary;
- The Board Treasurer as the school's Chief Administrative Officer (CAO);
- Ms. Mortier and Ms. Fanin comprise the Discipline Appeal Committee;
- The PrepNet Board Representative is the school's FOIA Officer;
- Joseph Urban of Clark Hill PLC is the Board's legal counsel;
- Jason Pater is the school's AHERA Contact; and
- The Principal is the school's Title VI, Title IX, and Section 504 Coordinator

The motion was approved unanimously.

7. BUDGET HEARING

a. CAO Open the Budget Hearing

A motion was made by Ms. Boruta and supported by Ms. Fanin to suspend the regular meeting and open the budget hearing. The motion was approved unanimously. The budget hearing was opened at 6:56 p.m.

b. 2019-20 Preliminary Budget Discussion

Ms. Stevens and Mr. Angerer answered questions from the Board about enrollment and the PrepNet contribution. Ms. Stevens answered a question about variable expenses.

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c. Public Comment on 2019-20 Preliminary Budget

There were no public comments.

d. Close the Budget Hearing

The budget hearing was adjourned at 7:03 p.m. and the regular meeting resumed.

8. DISCUSSION ITEMS

a. 2018-19 Final Amended Budget

Ms. Stevens provided background on the need for a 2018-19 final amended budget.

b. 2019-20 Parent and Student Handbook

The Board reviewed the revised 2019-20 Parent and Student Handbook. Ms. VanderLaan provided background on the changes to the immunization policy.

c. Revision to the 2019-20 School Calendar

The Board reviewed the proposed revision to the 2019-20 School Calendar.

9. ACTION ITEMS

A motion was made by Ms. Boruta and supported by Ms. Fanin to:

- a) Approve the March 6, 2019 Board Meeting Minutes as presented;
- b) Approve the 2019-20 Parent and Student Handbook;
- c) Approve the 2018-19 Michigan General Appropriations Act (2018-19 Amended Budget);
- d) Approve the 2019-20 Michigan General Appropriations Act (2019-20 Preliminary Budget);
- e) Approve the Board President to sign Audit Engagement Letter; and
- f) Approve the Revision to the 2019-20 School Calendar as presented;

The motion was approved unanimously.

10. PUBLIC COMMENT

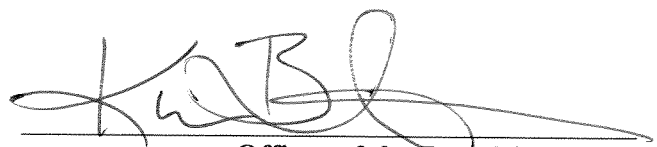
There was no public comment.

11. BOARD COMMENTS

There were no Board comments.

12. ADJOURNMENT

The meeting was adjourned at 7:13 p.m.

  
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Officer of the Board Signature